

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

WEEKLY MEETING SCHEDULE June 22-26, 2009

MONDAY, JUNE 22, 2009

- | | | |
|-------------|---|----------------------------------|
| * 8:30 a.m. | Community Options Program Planning | Sophie Beaumont Bldg. |
| * 9:15 a.m. | Community Options Program Appeals | Board Room B |
| | | 111 N. Jefferson Street |
| * 4:30 p.m. | Neville Public Museum Governing Board | Neville Public Museum |
| | | 3 rd Floor Board Room |
| * 5:30 p.m. | Planning, Development, & Transportation | Rm 114 – Ag & Ext Center |
| | | 1150 Bellevue Street |

TUESDAY, JUNE 23, 2009

- | | | |
|-------------|---|--------------------------|
| * 4:00 p.m. | Children w/Disabilities Education Board | Syble Hopp School |
| | | 755 Scheuring Rd, DePere |

WEDNESDAY, JUNE 24, 2009

- | | | |
|-------------|----------------|---------------------------|
| * 6:00 p.m. | Human Services | Rm 200, Northern Building |
| | | 305 E. Walnut Street |

THURSDAY, JUNE 25, 2009

- | | | |
|--------------|---|---------------------------|
| * 8:00 a.m. | Aging & Disability Resource Center Program Committee | ADRC of Brown County |
| * 8:30 a.m. | Aging & Disability Resource Center Board of Directors | 300 S. Adams Street |
| * 10:00 a.m. | Revolving Loan Fund Committee | Rm 200, Northern Building |
| | | 305 E. Walnut Street |
| * 3:00 p.m. | Chapter 21 Subdivision Ordinance Revision Subcmte | Sophie Beaumont Bldg. |
| | | Conference Rm B (Rm E7) |
| | | 111 N. Jefferson Street |
| * 5:30 p.m. | Administration Committee | Rm 200, Northern Building |
| | | 305 E. Walnut Street |

FRIDAY, JUNE 26, 2009

No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

“PUBLIC NOTICE OF MEETING”

**PURSUANT TO SECTION 19.84 WIS. STATS., NOTICE IS HEREBY GIVEN TO
THE PUBLIC THAT THE FOLLOWING MEETINGS WILL BE HELD THE WEEK
OF JUNE 22-26, 2009.**

COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, June 22, 2009 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street, Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- * 4. Modification/approval of minutes of April 27, 2009 (Planning & Appeals)
5. Presentation by Julie Button, Ombudsman, regarding CBRFs
6. Resolution supporting use of Department-approved CBRFs over 20 beds
7. Reports
 - A. Current status of COP funding
 - * B. Monthly waiting list
 - * C. Money expenditures by target group
8. Any other business authorized by law

* Indicates materials are included in packet mailing

COMMUNITY OPTIONS PROGRAM APPEALS COMMITTEE MEETING

Monday, June 22, 2009 – Approximately 9:15 a.m. - Sophie Beaumont Building, 111 North Jefferson Street, Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
4. **Closed session**--Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
5. Roll call vote for closed session
- * 6. Request for variance to use COP, COPW or CIP II funding for CBRF placement (two requests)
7. Any other business authorized by law

* Indicates materials are included in packet mailing



Neville
Public
Museum

Of Brown County

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

Monday, June 22, 2009

4:30 p.m.

Neville Public Museum
Third Floor Board Room

-
- I. Call meeting to order
 - II. Approve/modify agenda
 - III. Approve/modify minutes from March 23, 2009 meeting
 - IV. Deaccessioning Report
 - V. Compact Storage—recommendation of Governing Board
 - VI. Update on Strategic Plan
 - VII. Director's report
 - VIII. Such other matters as are authorized by law
 - IX. Adjournment

Kevin Kuehn, Chair

Next Meeting

Monday—September 28, 2009

4:30 p.m.

Please contact Jill at 448-7841 if you cannot attend this meeting—thank you!

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Mike Fleck, Vice Chair
Norbert Dantinne, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, June 22, 2009

5:30 p.m.

Room 114, Ag & Extension Center
1150 Bellevue Street

- I. Call meeting to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of the May 26, 2009.
-
1. Review minutes of:
 - a) Harbor Commission (5/11/2009).
 - b) Planning Commission Board of Directors (5/18/2009)
 - c) Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision SubCommittee (4/30/2009).
 - d) Planning Commission Board of Directors Transportation Sub-Committee (5/18/09).
 - e) Solid Waste Board (4/27/2009).

Communications

2. Communication from Supervisor Erickson re: Refer to staff to meet with Bay Lakes to reduce the fee charged to Brown County.
3. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget.

Highway

4. May 2009 Budget to Actual.
5. Director's Report.

Highway/Planning Commission

6. Updates on CTH GV (standing item).

Planning and Land Services

Planning Commission

7. Budget Status Financial Reports for May 31, 2009.

Property Listing

8. Budget Status Financial Reports for May 31, 2009.

Zoning

9. Budget Status Financial Reports for May 31, 2009.

Port and Solid Waste

10. Budget Status Financial Report for April 30, 2009 and May 31, 2009.
11. Request for Budget Transfer (#09-37): Increase in Expenditures with Offsetting Increase in Revenue: To reflect additional grant funding and donations, along with a transfer from the Port to cover the costs of the Historical Signage Project, Fox River Trail.
12. Grant Application Review (#09-27): Cat Island Chain Restoration Project.
13. Resolution re: Authorizing a Harbor Assistance Program (HAP) Grant Application.
14. Renard Island Update.
15. Director's Report.

Airport

16. Airport Financials.
17. Agreement between DMH Inc. & Brown County for space at Austin Straubel Field.
18. Director's Report.

Register of Deeds

19. Budget Status Financial Report for April 2009 and May 2009. No other agenda items

Other

20. Discussion re: Roundabouts including a brief Presentation by State DOT.

Land Information Office - No agenda items.

Other

21. Audit of bills.
22. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

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Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES
EDUCATION BOARD AGENDA
TUESDAY, JUNE 23, 2009
SYBLE HOPP SCHOOL**

RESIGNATIONS AND HIRING-SUE GORON

1. Call to Order - 4:00 p.m. - Jerome Van Sistine
2. Action Item: Approval of May 29, 2009 Board Minutes
3. Correspondence
4. Action Item: Approval of Agenda
5. Action Item: Nomination of Officers
6. Action Item: Election of CDEB Officers
7. Action Item: Financial Report
8. Action Item: Donations
9. Action Item: Administrators Report
10. Reading only of revised Board Policy 5.11(a) and 5.11(b) Verify Free and reduced price meal eligibility and Offer vs Serve Food service provisions policy.
11. Action Item: Hiring of replacement position.
12. Action Item: Parent Organizations
13. Action Item: Replacement position
14. Action Item: Payment of Bills
15. Adjournment to Executive Session: The Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, negotiations and staff requests
16. Action Item: Retirement
17. Action Item: Approval of hiring for replacement of position due to Retirement.
18. Action Item: 2009-2010 Calendar
19. Action Item: Adjournment:

"Any person wishing to attend who, because of disability requires special accomodation should; contact Syble Hopp School at 336-5754 by 3:00 p.m. Monday, June 22, 2009 so arrangements can be made."

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Steve Fewell, Vice Chair
Julie Knier, Rich Langan, Pat La Violette
Tom Lund, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, June 24, 2009

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 27, 2009.

Comments from Public /Such other Matters as Authorized by Law

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board (05/28/09).
 - b. Human Services Board (05/21/09)
 - c. Homeless Issues & Affordable Housing Subcommittee (05/19/09).
 - d. Veterans' Recognition Subcommittee (06/09/09).

Communications

2. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget.

Aging & Disability Resource Center

3. Revenue and Expense Report (5/31/09).

Human Services Dept.

4. Drug Court Grant Request Approval.
5. Family Care Update.
6. Community Treatment Center Update.
7. Mental Health Center Statistics (May 2009).

8. Bellin Psychiatric Monthly Report (May 2009).
9. Approval for New Non-Continuous Vendor.
10. Request for New Vendor Contract.
11. Monthly Contract Update.
12. Financial Report for Community Programs.
13. Financial Report for Mental Health Center.
14. Director's Report

Health Dept. – No Agenda Items.

Syble Hopp School – No Agenda Items.

Veterans Dept. No Agenda Items.

Other

15. Audit of Bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

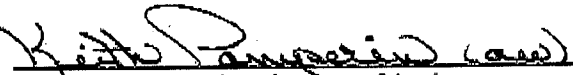
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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
PROGRAM COMMITTEE MEETING
THURSDAY, JUNE 25, 2009 AT 8:00 A.M.
ADRC OF BROWN COUNTY
300 S ADAMS ST. GREEN BAY, WI 54301**

AGENDA

- Pledge of Allegiance
1. Adoption of Agenda.
 2. Election of Chairperson.
 3. Approval of minutes of June 28, 2007.
 4. Opening of proposals for the preparation and delivery of meals for the elderly nutrition program sites in 2010-2011.
 5. Convene in closed session, pursuant to Section 19.85(i)(e), Wisconsin Statutes, to consider action relevant to contracting for the preparation and delivery of meals for the elderly nutrition program sites in 2010 & 2011.
 6. Return to open session to take action relevant to contracting for the preparation and delivery of meals for the elderly nutrition program sites in 2010 & 2011.
 7. Announcements.
 8. Adjourn.


Keith Pamperin, Acting Chairperson
Program Committee
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.

Meeting minutes due to County board Office: July 6, 2009. (10 days after meeting)

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
THURSDAY, JUNE 25, 2009 AT 8:30 A.M.
ADRC OF BROWN COUNTY
300 S. ADAMS ST. GREEN BAY WI 54301**

AGENDA

Pledge of Allegiance

1. Adoption of Agenda.
2. Introductions.
3. Approval of the minutes of the regular meeting of May 28, 2009.
4. Financial Report:
 - A. Review and approval of the May 2009 Report.
 - B. Review and approval of Restricted Donations.
 - C. Approval to submit MIPPA Grant.
5. Report from Program Committee – Recommendation for 2010-2011 meal contract for Nutrition Program.
6. Review of 2010 Aging Unit Plan requirements.
7. Review of draft 2010 ADRC Budget.
8. Legislative Update.
9. Director's Report.
10. Greater Wisconsin Agency on Aging Resources (GWaar) Network Notes.
11. Announcements.
12. Next meeting date – July 15, 2009.
13. Adjourn.



Tom Diedrick, Chairperson
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY REVOLVING LOAN FUND COMMITTEE
Thursday, June 25, 2009
Northern Building
305 E. Walnut Street, Conference Room 200
Green Bay, WI 54301
10:00 a.m.

ROLL CALL:

Robert Patrickus _____
George Speaker, Chair _____

Lynn VandenLangenberg _____
Ron Van Straten _____

ORDER OF BUSINESS:

1. Approval of the minutes of the December 13, 2007, meeting of the Brown County Revolving Loan Fund Committee.
2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from AB Hospitalities, LLC d/b/a Aloft Hotel – Green Bay.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

3. Other matters.
4. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMITTEE MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY 4:30 P.M. ON THE DAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

AGENDA
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE

Thursday, June 25, 2009
Sophie Beaumont Building
111 N. Jefferson St., Conference Room B (Room E7)
Green Bay, WI
3:00 p.m.

ROLL CALL:

Michael Soletski	_____	Dennis Reim	_____
Bill Bosiacki	_____	Graham Callis	_____
David Chrouser	_____	Norb Dantinne	_____
Pat Ford	_____	Pat Kaster	_____
Chuck Lamine	_____	Jon Motquin	_____
Michael Vande Hei	_____	Andrew Vissers	_____
Jim Wallen	_____		

1. Introductions.
2. Approval of the May 28, 2009, minutes.
3. Review and action regarding the draft of proposed revisions to the Brown County Subdivisions Ordinance (Chapter 21 of the Brown County Code).
 - a. Land division applicability – 40 acre parcel size (s. 21.04)
 - b. Land division applicability – lot line adjustments (s. 21.04)
 - c. Clarification of language for combination CSMs (s. 21.50)
 - d. Lot and outlot characteristics discussion (s. 21.63 and proposed s. 21.67)
4. Other matters.
5. Establish next meeting date.
6. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 ON THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeft, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Thursday, June 25, 2009

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of May 28, 2009.
1. Review of Minutes
 - a. Facility Master Plan (May 21, 2009).
 - b. Housing Authority (May 18, 2009).

Communications

2. Communication from Supervisor Andrews re: To have staff investigate and report to us the state of wireless capabilities, if any, in the Council Chambers and the feasibility of Supervisors bringing in their own laptops and connecting to the internet wirelessly. (Referred from June County Board)
3. Communication from Supervisor Lund re: That there shall be no interdepartmental charge backs placed in the 2010 budget (Referred from June County Board).
4. Communication from Supervisor Warpinski re: Request that Information Services make campaign finance reports filed with the Brown County Clerk available (Referred from June County Board).
5. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget (Referred from June County Board).
6. Communication from Supervisor Andy Nicholson re: To create County policy to return unused housing vouchers. (Referred back from April Administration Committee meeting; Motion was to send a letter to Rob Strong of the City of Green Bay Housing Authority, from the committee, requesting he be present at the next Admin Committee meeting to provide and present written information from Federal Authorities on if they can or cannot return unused vouchers to HUD and if they can or cannot return unused money and to supply the committee with the names and contact info for the people on the Federal Housing Authority.)

County Clerk

7. Budget Status Financial Report for April 30, 2009 and May 31, 2009.
8. Follow-up on Campaign Finance Implementation Process.

Treasurer

9. Budget Status Financial Report for April 2009 and May 2009.
10. Treasurer's Financial Report for Month of April.
11. Resolution re: Opposition to 2009 State Assembly Bill 149 Regarding Interest Rates on Delinquent Property Taxes.

Human Resources

12. Budget Status Financial Report for May 31, 2009.
13. Vacant Positions on hold pending review.
14. Activity Report for May 2009.

Dept. of Administration

15. Asset Maintenance Fund Expenditures.
16. Bid Awards Review Process.
17. 2009 Budget Transfer Log.
18. Grant Application Approval Log.
19. Administration Budget Status Financial Report for May 31, 2009.
20. Information Services Budget Status Financial Report for May 31, 2009.
21. **Facility & Park Management** - Budget Status Financial Report for May 31, 2009. No other agenda items.
22. **Corporation Counsel** – Budget Status Financial Reports for May, 2009. No agenda items.

Child Support Agency –No agenda items.

Other

23. Audit of bills.
24. Such other matters as authorized by law.

Tom Lund, Chair

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JUNE 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5pm	Ed & Rec Approx 5:45pm (tour 5:15pm)		
	1	2	3	4	5	6
7	Executive Cmte 6pm	Vets' Recognition 5:15pm				
	8	9	10	11	12	13
Flag Day 		Homeless— 3:30pm	Spc Exec 6:30pm Board of Supervisors 7pm	Facility Master Plan SubCmte 5:15pm		
14	15	16	17	18	19	20
Father's Day 	Plan Develop & Trans 5:30pm		Human Svc Cmte 6pm	Administration Cmte 5:30pm		
21	22	23	24	25	26	27
28	29	Criminal Justice Coord Bd 3:30pm				
		30				



JULY 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5pm			 4th of July
			1	2	3	4
5	Executive Cmte 6pm			Ed & Rec 5:30pm		
	6	7	8	9	10	11
12		Vets' Recognition 5:15pm		Facility Master Plan SubCmte 5:15pm		
	13	14	15	16	17	18
19			Human Svcs 5 PM Board of Supervisors 7pm	Administration Cmte 5:30pm		
	20	21	22	23	24	25
26	Land Con 7pm Plan Develop & Trans 7:30pm	Criminal Justice Coord Bd 3:30pm				
	27	28	29	30	31	



TABLE OF CONTENTS

COMMITTEE MINUTES

- Children with Disabilities Education Board (May 26, 2009)
- FoxComm User Technical Committee (May 20, 2009)
- Housing Authority (June 15, 2009)
- Library Board (May 21, 2009)
- Planning Commission Board of Directors Special Meeting (May 18, 2009)
- Solid Waste Board

**A copy of the minutes are located on the Brown County website under
http://www.co.brown.wi.us/minutes_and_agendas/**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday May 26, 2009

Present: J. Van Sistine, B. Clancy, S. King

Excused M. Greenlaw, K. Prast

Also Present: B. Natelle, S. Goron, M Hillert, S. Keckhaver

1. Call to order - 4:00 p.m. -- J. Van Sistine.
2. Action Item: Approval of Board Minutes April 28, 2009: B. Clancy moved to approve the minutes of the April 28, 2009 Board meeting. S. King seconded the motion. Motion carried.
3. Correspondence: A letter was read from Lady of Lourdes School expressing their thanks for the recent tour and their desire to continue the partnership between the two schools.
4. Action Item: Approval of Agenda B. Clancy moved to approve the agenda as presented. S. King seconded the motion. Motion carried.
5. Action Item: Donations: Associates Insurance Agency of Denmark donated \$25 to the Syble Hopp School Special Olympics Program.

Marvin Zeamer donated \$20 to the Syble Hopp Special Olympics Program.

Carol Dotson of Stinger's Pub donated \$1,333 from the proceeds of a Dart Tournament for Hopp Needs. Also donated from the event were 4 reserved tickets to a 2009 Wisconsin Timber Rattlers Game and a Disney MP3 player.

An anonymous donation of \$150 was donated to provide punch at the Syble Hopp graduation reception.

An anonymous donation of a \$502.50 gift card was received to be used for staff conference lodging and miscellaneous Hopp supplies.

Dennis Glysch supplied the spaghetti and spaghetti sauce for the Hopp Spaghetti dinner held in February.

Dennis Malnar donated several boxes of games, posters, toys, stickers, etc for staff use in the classrooms.

Julie Geurts donated puzzles, dominoes, sticker books, beads and a battery operated plush dog for the students.

Chuck and Teresa Ruffing donated 150 flower and animal plush sticks for the students.

Bob O'Donnell donated many clothes for the students.

Brooke Rupert donated a frame picture light, water light and an I-Pod/MP3 player to Laurie Larson's classroom.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 26, 2009:

The following donations were received for the Prom:

Woodmans - \$25 gift card
Pepsi-Cola Bottling Company - 5 cases 2-liter soda bottles, 2 cases water & cups
Copp's West - \$20 gift card
Larry's Piggly Wiggly - \$25 gift card
Kraft Pizza Company - Assorted pizza cardboards used for decorations
Hansen's Dairy and Deli - Assorted pizza cardboards used for decorations
Plebe High School Junior Class - Prom Decorations

The following donations were received for Camp:

Joe Hermansen - 3 containers mosquito wipes, medicine dose bags, tablecloth, cookies
Mark & Joan Ladowski - \$20
Randy Piontek of Hydrant Pizza - 27 Assorted Pizzas and chili
Gary Sislo -- Use of his trailer to transport the "Mule" to camp
Jay Wille - BushHog and trailer
Paula Bavinck - Golf cart and trailer and assorted salad dressings
Gene Gibbons - 4 wheeler and trailer
Marv Hansen, Brown County Park Dept - "Mule" 4-wheeler
Lee Sannes - His time to drive the semi/trailer for camp supplies & luggage to/from camp
Jon Wolfe -- Semi Tractor and Trailer for transporting luggage & supplies to/from camp
Allouez Kiwanis - \$500
Arla Foods - 60# of Havariti Cheese
Matt Baugnet - 3 cases of hot dogs
Big Flats Community Church - 3 #10 cans of baked beans, 36 small cans green beans,
6 #10 cans beef & gravy, 25# breaded chicken breasts
Dan Buchholz - 20# of brats
Eileen's Candies - 6 cases of trail mix
Freddie's Coffee House - 14# of coffee
Frito-Lay - 2 cases potato chips
Darlene Gauger - Ice cream and cones
Gold Medal - 1 case pancake mix
Great Harvest Bread - 17 loaves assorted breads
Heinz - 1 case ketchup packets and 1 case mustard packets
Cindy Jakubowski - Lemonade mix
Kellogg's - 1 case of cereal
Kentucky Fried Chicken - 200 Chicken meals
Krohn's Dairy/Trega Foods - 5# Cheese Curds
Jeff & Sheila Lemmen - 3500 napkins
Roger Nelson - Paper plates and napkins
PVI - 9 loaves French bread, 4 cases apple juice, 2 cases cinnamon rolls, 1/2 case apple
bites, 1 can baked beans
Rich's Products - 4 cases breadsticks
Ridgefield - Fruit Smoothies
Schreiber Cheese - Cheese chunks and cheese slices
Schwan's - 4 cases pizza

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 26, 2009:

Camp donations continued:

John Van Lanen – 20 cases of bottled water
Wayne & Carolyn Green, Way-Lyn Trucking - \$100 for cheese
Zinonick Brothers Produce – Apples and oranges

B. Clancy moved to accept these generous donations. S. King seconded the motion.
Motion carried.

6. Action Item: Financial Report: S. Keckhaver presented the financial report and explained that one of the hot water heaters needed to be replaced and was an unexpected expense; however, was covered under the budget. B. Clancy moved to accept and place on file the financial report ending April 30, 2009. S. King seconded the motion. Motion carried.
7. Action Item: Administrators Report:
- a. M. Hillert reported that Lions Camp week of May 18 through 22 went well. Board members were given a newsletter with information and pictures. Students were able to participate in a number of activities each day and early evening. The weather was very good. The fees for Lions Camp week are paid for by the Hopp Parent Organization through their various fundraising activities throughout the year – thank you to them.
 - b. B. Natelle reported that those children who are medically unable to attend camp or those parents wishing for their children not to attend overnight camp for other reasons participated in Hopp Camp during camp week of May 18th-22nd. Camping activities took place at Hopp School offering a day camp atmosphere. Children did arts and crafts, had special music time, sang by a camp fire, played in the water, went fishing and had many other fun activities. A photo album of pictures representing the week long camp was sent home with each child.
 - c. Sue Goron reported that four districts will be running Early Childhood diagnostic clinics at the end of the school year. Children who were referred for further testing, following a screening, will be involved. Children who qualify for EC programming will be offered fall placements.
 - d. B. Natelle distributed copies of the 2008-09 school year books to the Board members.
- B. Clancy moved to accept the Administrators Report. S. King seconded the motion.
Motion carried.
8. Action Item: Parent Organization: Parents are working on their summer golf outing which is always a fun and successful event. This year it will take place on July 11th.

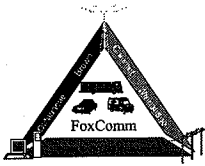
Parents held the spring Prom for students on April 24th. It was a very fun event held at Hopp School.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 26, 2009:

Special Olympics athletes participated in Track and Field events in Ashwaubenon and many students will participate in the State Summer Games to be held in Stevens Point in June.

B. Clancy moved to accept the Parent Organization report. S. King seconded the motion. Motion carried.

9. Action Item: Payment of Bills: S. King moved to pay the bills totaling \$94,524.91 for General Fund and \$2,209.44 Pool Fund expenditures for April, 2009. B. Clancy seconded the motion. Motion carried.
10. Adjournment to Executive Session: The board will move to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluation, negotiations and staff requests. B. Clancy moved to executive session as allowed by WI Stats 19.85(1)(c)(f)(e)(i) to discuss teacher evaluations, negotiations and staff requests. S. King seconded the motion. Motion carried.
11. Action Item: Staff Request: None.
12. Action item: Calendars for the 2009-10: B. Clancy moved to approve September 1, 2009 as the first day of school for children. The rest of the calendar will be taken up at the June Brown County CDEB meeting. S. King seconded the motion. Motion carried.
13. Adjournment: B. Clancy moved to adjourn the meeting at 5.45 p.m. S. King seconded the motion. Motion carried.

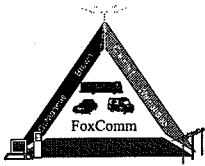


FoxComm User Technical Committee
Meeting Minutes
May 20, 2009

Present: John Anderson, Mary Schuelke, Bob Kavanaugh, Rob Mertins, Joan Mitchell, Gene Reece, John Zimmerman, Paul Xiong, Victor Voss, Karen Carlson and Tony Lodel

Guests Present: Donna Potter

1. Call to Order: The meeting was called to order at 1:33 p.m.
2. Approve Agenda: Gene Reece/Bob Kavanaugh moved approval of the agenda. Motion carried.
3. Approve Minutes from April 27, 2009 Meeting: Gene Reece/Victor Voss moved approval of the April 27, 2009 minutes. Motion carried.
4. Radio/Steering Workgroup Update: John stated that the meeting went very well. Gene asked Karen to send a copy of the presentation to UTC members. Gene wondered what percentage of the audience consisted of the elected officials. He felt that the presentation was very good and that many good points were made. Gene felt that the group needed to build on the true price to upgrade existing technology, as the numbers that Sheriff Brooks had given at the meeting were not that far off. Bob asked if funding would be a UTC concern or a FAB concern. Karen replied that FAB would make project recommendations and work with each county on funding mechanisms. The group then discussed existing VHF systems and issues. Karen stated that the Steering Committee would hold a meeting on 5/22 to discuss the next steps.
5. Procedures Tabled from Last Meeting
 - a. Overload Situation Procedure: Gene stated that the Fire workgroup came to a consensus that the best plan would be to use Emergin and fax machines in fire stations. Fax machines would also enhance the ability to get their incident information without needing to call the Comm. Center. Five procedures were established for fire, and a couple guidelines were developed for law regarding call pending protocols. Every fire department would establish a resource officer. This would be no different than in a call pending situation. The resource office would track and document times, and when completed, information would be updated in the incident number created with the original fax document. Fax would be easier and cheaper, because PMDC required a license and a computer, and they felt that a good fax machine could be purchased for under \$100, there would be no training involved. An agenda item would be created for the next meeting for the adoption of this procedure.

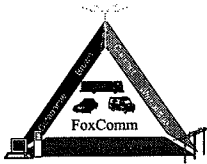


FoxComm User Technical Committee
Meeting Minutes
May 20, 2009

- b. Common Name Entry and Maintenance Procedure Review: Karen asked for input from the group as far as what the policy should incorporate, and she would then draft the procedure. Victor asked for discussion regarding common names vs. aliases. Karen replied that common name was the real name that was assigned to a facility address. When they were entered in the database but not added to the geo files, there were issues. If common names were used, the name would be entered, and the correct address would be populated. Gene stated that accuracy of this information and procedures for updating the information would be very important. Karen then explained the current procedures, which, to some degree, varied by county. The group needed to come to a consensus on how to modify common names. A common name could have four aliases. Mary stated that the information had to be current and she wondered who was required to update the information. Gene stated that inspections were done twice a year. The fire department staff would need to be taught how to provide the updated information to the correct person for updating. The group wondered if information could be downloaded automatically. Schools, parks, established businesses, etc. were all included in common name. If ETI could produce a report to be downloaded, the common name would be up-to-date. Karen stated that she would type up a draft policy based on the group's discussions.

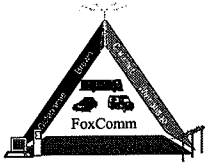
6. Policy Guidelines – Recommend for Adoption:

- a. Operating Systems and Anti-virus Software Policy: Joan stated that all agencies did not have this in place already, as they had not been required to have it in the past. Mary asked that the word "loss" be changed to "lost" on page 1. Joan Mitchell/Paul Xiong moved recommendation of the policy as revised to the Fiscal Advisory Board. Motion passed.
- b. Software and Hardware Deployment and Maintenance Policy: John stated that he would like to know the vendors available to assist with the process. Karen replied that any of the radio vendors could be contacted to see if they could do this. The group then discussed various vendors. Mary suggested checking the maintenance contracts to see if this would be part of the contract. John stated that he did not see a signoff page, and Karen stated that it should, and that she would also add this to the crisis situation policy as well. Gene Reece/Rob Mertins moved recommendation of the policy to the Fiscal Advisory Board. Motion passed.



FoxComm User Technical Committee
Meeting Minutes
May 20, 2009

7. Budget Review and Discussion: John stated that it was his understanding that the percentages would change for the three remaining counties. Mary asked about Premier One status, and Karen replied that the three remaining counties did include this in their CIP. Karen stated that she did not feel comfortable forecasting for CAD in 2010. Gene asked about Premier One Mobile and the impact for users, as current MDCs might not function with this product. Karen stated that she requested updated specifications but has not received it from Motorola yet. She would distribute the new specifications when she received them. Karen added that the current system and Premier One system could run side-by-side. Mary asked about Pictometry and asked if this was something that could be incorporated into the FoxComm budget. The 3D pictures would be integrated with CAD. Karen added that it would be very intensive from a setup and ongoing maintenance standpoint. Karen added that it was recommended to take new photos every 2-3 years which includes aerial and street photos. Karen suggested that this item be explored further before including in the budget. Ortho is a flat shot, and when a user zoomed in, it was only from one angle. Mary will follow up on this item. Gene brought up the fire/fax long distance costs and additional lines. Karen explained what would take place with the move. Karen stated that there were enough phone lines. Karen stated that she had been told to expect a reduction in the FoxComm budget, and she did not know the impact of that yet.
8. Workgroup Updates:
- a. IT: The IT group did not meet.
 - b. Fire: Gene stated that the group met and had worked on the crisis situation policy. The radio project was also reviewed. The group planned to meet again in mid-June.
 - c. Communications: The Communications group did not meet.
 - d. Law: The Law group did not meet.
9. Around the Table: Calumet County set up the special revenue account and the Board officially accepted the COPS grant. Tony added that everything was falling into place and the group was on target. Mary stated that Brown County's tentative date was June 23, and they would be taking the calls during the downtime. Karen stated that she would be trying to hold a presentation for Premier One next month. Ventura should be online by that point as well. Karen also added that the first quarter newsletter from Motorola had contained



FoxComm User Technical Committee
Meeting Minutes
May 20, 2009

information about the discontinued development of SQL CAD which had been confused for the current and future FoxComm systems. She wanted the group to be aware that this platform was not what FoxComm was currently using, and it is not the recommended future system of FoxComm.

10. Next Meeting Date: June 17 at 1:30 p.m. at Fire Station #6.

11. Adjourn: Mary Schuelke/Gene Reece moved to adjourn the meeting. Motion passed. The meeting adjourned at 2:53 p.m.

Respectfully Submitted,

Melina Buman

Records Management/Administrative Services Supervisor
MIS Department – Outagamie County

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, June 15, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS PRESENT: Darlene Hallet- Chair, Michael Welch- Vice Chair, Rich Aicher, Tom Diedrick.

MEMBERS EXCUSED: Paul Kendle.

OTHERS PRESENT: Nikki Aderholdt, Anne May Steffel, Rob Strong, Greg Geiser, Chip Law, D. Payne, M. Roberts, T. Kniola, K. Koehne, S. Matejov, A. Jacque.

APPROVAL OF MINUTES:

1. Approval of the minutes from the May 18, 2009, meeting of the Brown County Housing Authority.

A motion was made by T. Diedrick, seconded by M. Welch, to approve the minutes as presented. Motion carried.

COMMUNICATIONS:

None.

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program

A. Preliminary Applications

G. Geiser stated there were 144 applications for the month of May, which is down 20 from April. G. Geiser stated that the decline in applications does not appear to be a trend.

B. Housing Assistance Payments

G. Geiser stated that the payments are down from the month of May due to more payments being on abatement. The payments follow the decline in unit count.

C. Housing Assistance Unit Count

G. Geiser stated that unit count is at 2,806, down from 2,846 in the month of May.

D. Housing Quality Standard Inspection Compliance

M. Roberts stated that the figures are not necessarily where they need to be. The numbers for May are down from April. M. Roberts stated that this does not

appear to be a trend, but the numbers seem to reflect closely with those of unit count and HAP payments.

E. Housing Choice Voucher Administrative Costs and HUD 52681B

C. Lav/ stated that the BCHA is trending in the right direction, currently at \$23,265 under budget.

F. SEMAP Monitoring Report

G. Geiser stated that if the SEMAP score were run today, the BCHA would receive full points possible.

G. Report of the Housing Choice Voucher Family Self Sufficiency Program

D. Payne stated that there were 104 clients for the month of May, 39 of which have escrow accounts and 1 new contract.

H. Report on the Housing Choice Voucher Home Ownership Option

D. Payne stated that there were 95 clients for the month of May and one graduate. D. Payne stated that graduation will be held on July 14 at approximately 12:30 in the new ICS building; all commissioners are invited to attend.

3. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

G. Geiser stated that nine investigations were opened in the month of May, of which one was closed as substantiated, one was closed as unable to substantiate, and seven remain open. The report tracks backward by month after that point. G. Geiser stated that the investigation from November was finally closed as unable to substantiate.

G. Geiser stated that 115 new applications were processed in May, of which 82 were approved, 32 were approved pending out of state records checks, and one is still being processed.

OLD BUSINESS:

None.

NEW BUSINESS:

4. Request for funds for revise and reprint the Neighborhood Guide in the amount not to exceed \$10,000.

R. Strong stated that about four years ago, the Housing Authority provided approximately \$10,000 for the printing of the Neighborhood Guide. The Guide is up for renewal and revising, and funds to do so are being sought.

R. Strong introduced S. Matejov and A. Jacque of the Mayor's Office. They will answer any questions the Authority may have.

R. Strong stated that he recommended funding these monies from the unrestricted CDBG account held by the BCHA.

A motion was made by M. Welch, seconded by T. Diedrick, to approve funds for the revising and reprinting of the Neighborhood Guide in the amount not exceeding \$10,000. Motion carried.

BILLS:

A motion was made by T. Diedrick, seconded by M. Welch, to approve the bills as presented. Motion carried.

FINANCIAL REPORT:

The financial report was received and placed on file.

(Note: R. Aicher arrived at this time.)

STAFF REPORT:

G. Geiser indicated that he would like to take this opportunity to introduce the BCHA to two new members of Integrated Community Solutions. Tom Kniola comes to ICS from Chicago, Illinois. Tom will be working in FSS as an FSS Coordinator and HCV as a CSS. Kathy Koehne comes to ICS from Little Suamico, Wisconsin. Kathy will be working as a CSS under the HCV program.

R. Strong stated that HUD has finally provided the BCHA with a written letter regarding whether or not vouchers can be returned. The letter indicates that vouchers cannot be returned because there is not money attached to them. The only action that can be taken is referred to as a partial transfer. This information will be shared with the Brown County Administration Committee next week.

R. Strong stated that the Neighborhood Stabilization Program (NSP) will be providing \$2.15 million to Brown County in an effort to help with mortgage properties. The money will primarily be utilized in the City of Green Bay.

R. Strong informed the Board that the Mayor's Kids Day was coming up on June 25th. The program has recently been nationally recognized.

A motion as made by R. Aicher, seconded by T. Diedrick, to adjourn the meeting at 3:30 p.m. Motion carried. The meeting was adjourned at 3:30 p.m.

:naa

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on May 21, 2009 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay, WI

PRESENT: TERRY WATERMOLEN, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, PAUL SCHIERL

EXCUSED: DENISE BELLMORE, TONY THEISEN

ABSENT: CARLA BUBOLTZ

ALSO PRESENT: LYNN STAINBROOK, LORI DENAULT, SUE LAGERMAN, BOB ROCQUE (staff); and SALLY HRONEK, (Presenter)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Motion by Kegel, seconded by Pletcher, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the April 16, 2009 meeting minutes stand approved.

There was one change to the May 18, 2009 minutes. The word 'end' was changed to 'bottom' in the 6th paragraph of the OWLSnet section. Motion by LaPlante, seconded by Pletcher, to approve the modified May 18, 2009 minutes. Motion carried.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

Through Northeast WI Technical College's Community & Regional Learning Services Division, Sally Hronek, a NWTC Landscape Horticulture Program student has been working with the Central Library since early 2008 to develop concepts for a re-design of the Central Library's garden as her class project. After meetings with staff, research and information gathering, Sally presented her final project to the Library Board. Her design was created with the following needs of the library in mind: low maintenance; suitable for large groups to accommodate library programs, suitable for individual use; mixed plantings, lighting and irrigation. To support a long-term, sustainable green space, attention was given to materials and products that offered cost-savings and were environmentally friendly, including recycled materials. Sally's PowerPoint demonstrated the before and after of the Wood Memorial Garden should this conceptual plan be implemented. As part of the project, Sally also presented a color manual that provides schematic drawings, plant options, maintenance tips and an irrigation plan. Specific details could be developed by a landscape architect and engineer. Terry asked about the use of the garden and Sue Lagerman replied that the garden area is used for library programming (the annual Summer Reading Program draws over 500 people); water programs for children are conducted in the garden, and many downtown employees and library staff enjoy sitting and reading or having their lunch in this area. There is also the opportunity to partner with local artisans who display their work throughout the downtown area and have their work be used in the garden on a rotating basis.

An estimation of costs, should the library seek out the appropriate professionals to do the work, was distributed. Sally also mentioned that other classes at NWTC could do some of the work. Some work is best left for professionals. Mary Ryan has had some conversations with garden clubs and possible donors.

Paul Schierl asked about possible future changes to the drive-up window and traffic pattern. Bob Rocque has some alternatives to improve the traffic pattern through the parking lot. Kim commented that she liked the plan and thought it complimented the library as a whole. Paul Kegel questioned the expansion of the library and the impact on the garden. Lynn replied that the expansion would be on the Pine Street side and would not affect the garden. Paul Schierl recollected the importance of looking at everything as a whole. Terry agreed and said that the presentation and design was helpful to the conceptual direction and it will be important to plan for this and to know how it will fit in to the

overall plans for the Central Library. Terry thanked Sally for her presentation and the obvious time and careful work she put into her project.

FACILITIES REPORT

Bob Rocque reported that the soffit and fascia installation at the Southwest Branch was complete.

The engineering assessment RFPs also included proposals for energy audits. The County bonding will cover the engineering assessment for the Central Library only and a pre-design by an architect. The energy audit will be conducted at the five county-owned library buildings. Bob, Lynn, Paul Schierl, Kurt Hogarty (B.C. Purchasing), and Nate Curell (B.C. Facilities) have been reviewing the RFPs. The committee had a recommendation of a firm to conduct the engineering assessment and references are being checked. A decision has not yet been made on the energy audit but the committee will meet again next week. **Motion** by Hickey, seconded by Pletcher, to authorize the committee to select a company to conduct the energy audit. **Motion carried.**

Discussion continued on the selection of an architect that specializes in libraries and has library experience. Lynn had asked Bill Dowell if the Library Board can hire who they want and Bill agreed that the library can interview and hire an architect. Paul Schierl stressed the importance of showing that the library can look nice while being efficient and functional. Terry suggested setting up a committee to collect information, set the selection criteria and start the process of seeking out a qualified architect. Pre-selection will be done by the committee with recommendations brought to the Board.

OWLSnet

The Board agreed that the special meeting held on Monday evening with Rick Krumwiede was very insightful and beneficial. Kathy Pletcher was pleased with Rick's honesty and echoed his comment that the Board has the right to join if that is the chosen direction and if it doesn't feel right, than the library shouldn't join. Generally speaking, shared systems are good but there are some things that feel uncomfortable at this time. Kim felt that the collegial attitude and decision-making process was very good and all libraries are protected. Three issues seem to stand out – the compatibility of peripherals, use of a telephone notification system and continuance of the Rental Collection. A letter will be written addressing these issues and sent to Mike Cross (DPI), Rick Krumwiede, (OWLSnet), Mark Merrifield (NFLS) and NFLS member library directors. Paul Schierl noted that it is crucial that we have a clear understanding on these and other issues. He would like the Board to review the table of comparisons that has been worked on by staff. There are options for the Library and all need to be considered. The Board agrees that there should be flexibility in the consortium – particularly where it doesn't affect the other constituents. Kathy Pletcher commented that having a mind set of "all being the same" is not a good system.

GATES GRANT ADDITIONAL PC ALLOCATION

The library is eligible to receive an additional Gates Grant PC with a \$1300 match in 2011(FY). **Motion** by Schierl, seconded by La Plante to approve acceptance of the additional Gates Grant PC. **Motion carried.**

ACCOUNTANT'S REPORT

a. **Financial Report** Lori Denault presented financial report for April, 2009. **Motion** by Kegel, seconded by La Plante to approve the April, 2009 financial report. **Motion carried.**

b. **Acceptance of Gifts Grants and Donations** **Motion** by Kegel, seconded by Pletcher to approve the April, 2009 Gifts, Grants and Donations as follows:

April, 2009

Gifts & Donations

Friends of the Brown County Library	542.37	Ashwaubenon chair
Friends of the Brown County Library	3,340.00	Kress media check
Friends of the Brown County Library	74.97	Pulaski Wii game
Friends of the Brown County Library	(147.91)	SW puppets
John & Rosalie Shier - In Memory of Bock, Naze & Valenti	110.00	Materials
Friends of the Brown County Library	2,635.40	SW bench & PL displays
Ashwaubenon Lioness Club	400.00	Large Print Materials
Ron Meisel	11.00	Library Improvements
Ashwaubenon	31.03	Donation Box
Bookmobile	7.25	Donation Box
East	78.01	Donation Box

Weyers/Hilliard	48.35	Donation Box
Central Circulation	67.47	Donation Box
Kress	17.74	Donation Box
Adult Services	16.38	Donation Box
Pulaski	15.75	Donation Box
Southwest	26.75	Donation Box
Wrightstown	12.70	Donation Box
Total Donations	\$ 7,287.26	

Federal & State Grants

Nicolet Federated Library System	\$ 5,805.00	Database
Total Grants	\$ 5,805.00	

Motion carried.

BUDGET

a. **Approval of Strengths, Weaknesses, Opportunities and Threats (SWOTs)** Lynn distributed a draft of the SWOTs (strengths, weaknesses, opportunities and threats) and corresponding narrative. She noted that the landscape plan would be added as another sustainability opportunity. Action steps will be finalized upon approval of the SWOTs. **Motion** by La Plante, seconded by Kegel, to approve the SWOTs for the 2010 budget. **Motion carried.**

b. **Book Budget Allocation** Lynn discussed the recent decision made by the Collection Development Committee to, due to their age, withdraw all world language books except Spanish and Hmong. Demands for other world languages will be assessed through the year to determine if another language is needed. Funds for the Spanish collection will be allocated for language-learning materials; cookbooks; business; repair, home maintenance and similar subjects.

NICOLET FEDERATED LIBRARY SYSTEM

a. **Monthly Update** John Hickey reported that the audited financial reports are due to the NFLS Board on June 14. Denise is on the personnel committee which will be completing the executive director evaluation. This form was sent to NFLS employees and library directors. John suggested that any comments of particular interest to Brown County could be sent to him or Denise for inclusion in the evaluation. Terry complimented the Brown County representatives for the great job they've done in improving the processes. John responded that the Audit Committee was a big step forward.

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

Lynn's report included Representative Kagen's visit and tour at the Central Library; a packet of letters written by children on why they love their library will be sent to Governor Doyle; the SEEDs group is interested in fundraising for solar panels at the Kress Family Branch Library; and comments from the WAPL conference. The Budget Workplan calendar was distributed.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Pletcher, seconded by Schierl, to adjourn the meeting. **Motion carried.** The meeting adjourned at 8:35 p.m.

NEXT REGULAR MEETING

June 18, 2009

Weyers-Hilliard Branch Library
2680 Riverview Drive, Green Bay, WI 54313
6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

MINUTES
SPECIAL MEETING OF THE
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Monday, May 18, 2009
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
5:30 p.m.

ROLL CALL:

Daniel Bertrand	<u>Exc.</u>	Dotty Juengst	<u>x</u>
Paul Blindauer	<u>x</u>	John Klasen	<u>x</u>
James Botz	<u>x</u>	Pat Kolarik	<u>x</u>
Keith Chambers	<u>x</u>	Andy Lundt	<u>x</u>
William Clancy	<u>x</u>	Patrick Moynihan, Jr.	<u>Exc.</u>
Norbert Dantinne, Jr.	<u>x</u>	Ken Pabich	<u>x</u>
Ron DeGrand	<u>x</u>	Mike Soletski	<u>Exc.</u>
Bernie Erickson	<u>x</u>	Alan Swatloski	<u>Exc.</u>
Mike Fleck	<u>x</u>	Jerry Vandersteen	<u>Exc.</u>
Steve Grenier	<u>x</u>	Tim VandeWettering	<u>x</u>
Mark Handeland	<u>x</u>	Dave Wiese	<u>Exc.</u>
Phil Hilgenberg	<u>x</u>	Vacant (C. Green Bay)	<u> </u>

Others Present: Bill Balke, Lisa J. Conard, Doug Hartman, Chuck Lamine, Karen Matze, Cole Runge, and Carl Weber.

N. Dantinne called the meeting to order at 5:30 p.m.

1. Approval of the minutes of the May 6, 2009, meeting of the Brown County Planning Commission Board of Directors.

A motion was made by R. DeGrand, seconded by S. Grenier, to approve of the minutes of the May 6, 2009, meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Discussion and approval of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP).

L. Conard provided a summary of the Surface Transportation Program – Urban (STP-U) funding via PowerPoint. L. Conard stated that the MPO has been prioritizing and approving STP-Urban eligible projects for a number of years. L. Conard provided the following information regarding the program:

- Federal funding allocated to Urbanized Areas based on a population formula
- MPOs decide what projects to fund
- A variety of transportation projects are eligible
- Process of ranking & assigning funding to projects
- In 2007, the MPO was allocated \$2,378,440 for 2010-2011 projects

L. Conard stated that typically the MPO staff goes through a ranking process involving the evaluation of road condition, volume/capacity ratio, consistency with local plans, and bike-

pedestrian amenities, among others prior to review and approval by the Transportation Subcommittee (TS) and the MPO policy board (Brown County Planning Commission Board of Directors).

L. Conard stated that the process for distributing the ARRA STP-U funds is slightly different.

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8th
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22nd
- WisDOT provided a funding target of \$2,320,000 to the Green Bay MPO

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

L. Conard stated that, traditionally, when STP-U money comes into the area it is subdivided by jurisdiction based on the percent of STP system miles a jurisdiction is responsible for. All roadways classified as a collector or higher are part of the STP system.

L. Conard provided the following table:

STP-Urban System Mileage

Jurisdiction	Miles	Percent Miles
Brown County	102.16	38.73%
C. De Pere	23.66	8.97%
C. Green Bay	84.80	32.15%
T. Lawrence	0.00	0.00%
T. Ledgeview	0.71	0.27%
T. Pittsfield	0.00	0.00%
T. Rockland	0.00	0.00%
T. Scott	2.73	1.03%
V. Allouez	8.26	3.13%
V. Ashwaubenon	20.68	7.84%
V. Bellevue	8.22	3.12%
V. Hobart	0.04	0.02%
V. Howard	12.02	4.56%
V. Suamico	0.50	0.19%
Totals:	263.78	100.0%

L. Conard noted that 71% of the STP-U system is the responsibility of Brown County and the city of Green Bay. However, L. Conard noted that starting with ISTEA, it was not acceptable to allocate funds solely based on these percentages. This is where the other criteria mentioned earlier enters the picture.

C. Runge provided an overview of the projects list (next page). C. Runge stated that the Transportation Subcommittee (TS) met earlier in the day to review projects and recommend funding levels to specific projects. The TS unanimously recommended Scenario #3 as outlined on the list. In addition, should additional money become available, the remaining projects on the list were prioritized and shown in the column on the far right.

C. Weber, Chairman of the Transportation Subcommittee, addressed the board. C. Weber stated that the TS had a difficult task. C. Weber stated that the TS met and discussed the projects and all jurisdictions with projects under consideration were represented. The TS decided to recommend Scenario #3 because it provided funding to as many of the jurisdictions as possible and stayed fairly close to the STP-U system table presented by staff.

M. Fleck asked about the Greene Avenue project submitted by the village of Allouez.

C. Weber stated that both the Greene Avenue project and Bellevue's Manitowoc Road project were expensive projects, and recommending funding for both projects, even at the minimum 50% level, would have used most of the allocation. Both communities were represented at the TS meeting.

B. Clancy asked if Scenario #3 was okay with all of the TS members.

C. Runge stated that the TS vote was unanimous.

A motion was made by K. Pabich, seconded by M. Fleck, to recommend approval to WisDOT of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP) as recommended by the Transportation Subcommittee (MPO technical advisory committee) and as seen in scenario #3 of the attached excel spreadsheet. Motion carried.

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding
 Surface Transportation Program - Urban (STP-U)
 Eligible Project List Provided by WisDOT on May 8th, 2009
 May 2009

Title	Road/Street Name	Limit Location	MPO Notes - TSP Number	Sponsor	Construction Cost without Delivery	MPO Notes - Ranking	Design Cost Applied For	Funding Scenario #1 Dollar Amount	Funding Scenario #2 Percent	Funding Scenario #2 Dollar Amount	Recommended Funding Scenario #3 Dollar Amount	Recommended Transportation Subcommittee Ranking of Remaining Projects
CTH V / Line Old Road	CTH V	CTH V to Day Drive	158-09-043	Brow County/Green Bay	\$1,680,000	1 of 6	\$2,076,700	\$2,076,700	100.000%			20
CTH V / East Mason Street	CTH V	Line Road to Northline	158-09-042	Brow County/Green Bay	\$1,770,000	2 of 6	\$2,177,100					21
CTH V / East Mason Street	CTH V	Northline	158-09-042	Brow County/Green Bay	\$400,000	3 of 6	\$400,000					22
CTH EB	CTH EB	Windsor Avenue to Lincoln Road	MPO resolved 51109	Brow County/Forward	\$650,000	4 of 6	\$785,590				\$683,655	85.54%
CTH	CTH	CTH A to Bay Settlement Road	MPO resolved 51109	Brow County/Scott	\$392,000	5 of 6	\$482,160				\$412,418	85.54%
CTH X / Heritage Road	CTH X	5TH ST to CTH PP	MPO resolved 51109	Brow County/Da Pave	\$1,480,000	6 of 6	\$1,722,000					9
Military Avenue	Military Ave	West Mason Street to DuSable	In Narrative portion of TSP	City of Green Bay	\$4,474,000	1 of 3	\$5,500,000			\$2,320,000		42.16%
Manitowish Road	Manitowish Rd	West Mason Street to DuSable	In Narrative portion of TSP	City of Green Bay	\$658,000	2 of 3	\$810,417	\$20,000			\$810,417	100.00%
Newberry Avenue	Newberry Ave	Indian Springs Drive to Alpha Drive	158-09-045	City of Green Bay	\$353,000	3 of 3	\$471,690	\$20,000			\$471,690	100.00%
Johnson Road	Johnson Rd	West St to O'Brien Rd	158-09-045	City of Green Bay	\$189,000	2 of 2	\$194,340	\$218,940	100.00%		\$218,940	100.00%
Highway Dr	Highway Dr	West St to O'Brien Rd	158-09-057	City of De Pere	\$174,000	2 of 2	\$214,000				\$194,340	100.00%
Suburban Dr	Suburban Dr	Grant St to Schaeffer Rd	158-09-058	City of De Pere	\$186,000	4 of 12	\$241,000					10
South St	South St	Grant St to Lincoln St	158-09-059	City of De Pere	\$64,000	5 of 12	\$78,720					12
Appalo Way	Appalo Way	Grant St to Morning Glory Ln	158-09-049	City of De Pere	\$30,000	6 of 12	\$35,900					13
Charles St	Charles St	West St to East St	158-09-056	City of De Pere	\$107,000	6 of 12	\$131,950					14
East St	East St	West St to East St	158-09-056	City of De Pere	\$64,000	8 of 12	\$78,720					15
North St	North St	Main Ave to Main Ave	158-09-048	City of De Pere	\$35,000	10 of 12	\$42,720					17
Land St	Land St	Fourth St to South St	158-09-050	City of De Pere	\$47,000	12 of 12	\$57,610					19
Green Avenue	Green Ave	Windsor Avenue to East Street	In Narrative portion of TSP	City of De Pere	\$1,250,000	1 of 1	\$1,567,000					7
Windsor Avenue	Windsor Ave	CTH V (East Street) to Main Ave	158-09-040	City of De Pere	\$1,200,000	1 of 1	\$1,470,000					8
TOTAL					\$16,465,900		\$19,023,067	\$40,000	\$2,297,640	\$2,320,000	\$2,320,000	

72% reflects 15% engineering + 5% reserve.
 De Pere's 11 of 12 project not eligible.
 STP-U Urban target = \$2,320,000

The Transportation Subcommittee (TS) met on 5/18/2009 and recommended approval of Scenario #3.
 In addition, the TS recommended ranking the remaining projects as outlined in the column to the far right.

3. Discussion and approval of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program.

L. Conard provided the following information about the TE program:

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8th
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22nd
- ARRA will provide approximately \$15,000,000 statewide for projects
- TE money will not be set aside for each MPO area. All of the projects must compete for the statewide TE allocation.

L. Conard stated that she had provided the TS with the three general categories within the program and suggested that a single ranking, one through eight, be provided to the BCPC Board of Directors.

General Categories for TE

1. Bicycle & Pedestrian Projects
2. Historic Transportation Building and Museum Projects
3. Scenic Beautification Projects

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

The project list can be found on the following page.

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding
Transportation Enhancement (TE)
Eligible Project List Provided by WisDOT on May 6th, 2009
May 2009

Project Title	Road/ Street Name	Limit/Location	MPO Notes - TIP Status/ MPO TIP Number	Sponsor	MPO Notes - Sponsor's Ranking	Construction Costs W23%	Design Cost Applied For	Transportation Subcommittee Recommended Ranking
Fox River Rec. Trail Commuter Enhancement	Fox River Trail	Rockland Road to Midway Road	Not in TIP. In 2010 boundary only. MPO received 5/11/09	Brown County	1 of 1	\$289,885	\$0	1
Marblewood Road and Blue Lane Construction	Marblewood Rd	STH 28 to Alkousz Avenue	Not in TIP. MPO received 5/5/2009	Village of Bellevue	1 of 6	\$559,690	\$0	7
Vernin Road Sidewalk and Blue Lane Construction	Vernin Rd	Main Street (STH 141) to Bellevue Street (CTH 20)	Not in TIP. MPO received 5/5/2009	Village of Bellevue	2 of 6	\$595,320	\$0	2
Alkousz Ave Sidewalk and Blue Lane Construction	Alkousz Ave	Alkousz Avenue to Marblewood Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	3 of 6	\$542,180	\$0	4
Line 10th Road Sidewalk	Line 10th Rd	Alkousz Avenue to Vernin Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	4 of 6	\$319,800	\$0	6
Hoffman Road Sidewalk and Blue Lanes	Hoffman Rd	Winroe Road to the East River Trail	Not in TIP. MPO received 5/5/2009	Village of Bellevue	6 of 6	\$312,259	\$0	8
Centennial Centre Road	Centennial Centre Rd	N. Pine Tree Road to unnamed street	Not in TIP. In 2010 boundary only. MPO received 5/11/09	Village of Hobart	1 of 1	\$752,600	\$0	5
Riverside Drive Streetlighting	Riverside Dr	Garth Road to Volo Avenue	199-03-201	Village of Stambaugh	1 of 1	\$599,856	\$0	3
TOTAL						\$3,503,012		

*23% reflects 15% engineering + 8% reserve.
Bellevue's 5 of 6 project not eligible.

The Transportation Subcommittee met on 5/18/2009 and recommended approval of the ranking above.

C. Runge noted that project application representatives were in attendance.

A motion was made by K. Chambers, seconded by R. DeGrand, to open the floor to allow interested persons to speak. Motion carried.

Each project applicant was given the opportunity to address their project(s).

Doug Hartman, Brown County Facility and Parks Department Assistant Director, spoke on behalf of the Fox River Trail Project. The project includes paving of approximately two miles of trail between Rockland Road and Midway Road. This will enhance commuter travel. The Fox River Trail is one of the most heavily used trails in the state trail system.

Karen Matze, Village of Suamico Administrator, spoke on behalf of the Riverside Drive Streetscaping Project. K. Matze asked that the planning commission maintain the project's three of eight ranking recommendation and consider ranking the project even higher.

B. Balke, Village of Bellevue Director of Public Works, provided an overview of the village's five project applications. B. Balke explained that the village is planning the expansion of its bicycle and pedestrian system.

K. Pabich asked B. Balke if the Transportation Subcommittee's reprioritizing of the five Bellevue projects was consistent with the village's position.

B. Balke stated yes. B. Balke stated he had reprioritized them to better meet the needs of the village.

A motion was made by K. Pabich, seconded by B. Erickson, to return to the regular order of business. Motion carried.

C. Runge noted that all of the projects presented would likely be placed in a bike/ped category by the state with the exception of the Riverside Drive Streetscaping Project, which will likely be assigned to a scenic beautification category. This would be consistent with the approach the state typically takes to classify and rank TE projects.

C. Runge noted that the Riverside Drive Streetscaping Project would not be competing directly with bike/ped projects if the state follows its typical TE project classification and ranking process. He added that staff is assuming the typical process will be followed because state and federal representatives have consistently said that special exceptions to existing rules will not be allowed for ARRA projects.

A motion was made by K. Pabich, seconded by P. Kolarik, to recommend to WisDOT the priority ranking of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program as recommended by the Transportation Subcommittee. Motion carried.

N. Dantine stated that funding for STP-Urban projects was already established for the Green Bay area but that funding for Transportation Enhancement projects is yet to be determined. It is possible for the area to receive funding for one, two, three, or no projects because they have to compete against TE projects from throughout the state.

4. Other matters.

C. Lamine stated that the next meeting of the planning commission would be held on June 3rd.

5. Adjourn.

A motion was made by K. Pabich, seconded by R. DeGrand, to adjourn. Motion carried.

N. Dantine closed the meeting at 6:05 p.m.

PORT AND SOLID WASTE DEPARTMENT

APPROVED

6/15/09



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

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CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **APRIL 27, 2009**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Vice-Chair Strenski at 1:30 p.m.

2. Roll Call

Present: Mike Strenski, Vice-Chair
Chuck Rhyner
Norb Dantine
Mike Fleck
Dawn Goodman
John Katers
Allison Swanson

Excused: Jim Rasmussen, Chair
Bud Harris

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.
Dale DeNamur, Brown County Purchasing Dept.
Rick Tritt, Inc.

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda as written was made by Chuck Rhyner and seconded by Norb Dantine. Unanimously approved.

4. Approval/Modification – Meeting Minutes **March 16, 2009**

A motion to approve the minutes was made by Norb Dantine and seconded by Chuck Rhyner. Unanimously approved.

5. Project #1352

Transfer Station Operation & Solid Waste Hauling Bids – Request for Bid Award

Director Larscheid indicated Project #1352 has been in discussion since last summer. A copy of the bid tabs was distributed and Dale DeNamur, Purchasing reviewed the bid tabs. Seven bids were received (Tritt, Pumps, Kreilkamp, Badgerland Express, Great American Disposal, Inland Service Corp, Sexton). Sexton's bid was rejected as it did not meet the requirements of the Bid Price Schedule. DeNamur reviewed the requirements of the hauling bid and explained the calculations indicated in the Bid Results handout. To get the total cost for the 5-year contract, which includes the bond costs, A/B/C/D and E (which is the contract bond) were added to determine the total cost bid. Based on these results, Purchasing's recommendation, along with Administration's financial evaluation, is to recommend Rick Tritt be awarded the bid. Tritt had the lowest price for Project #1352 with

Badgerland Express coming in second. Larscheid indicated he spoke with Lynn in Administration and that a letter is forthcoming regarding the financial evaluations discussed. The lowest three bids were compared and reviewed and all three met the qualifications required. Discussion ensued. Larscheid introduced Rick Tritt to the Board to allow questions from the Board. The starting date would be September 1, 2009. The bid tab is on the County website and indicates unofficial bid results. Following this meeting, the official bid tab will go out on the website. **A motion to award Project #1352 Transfer Station Operation & Solid Waste Hauling for the next five (5) years to the low bidder Rick Tritt was made by Allison Swanson and seconded by Chuck Rhyner. Unanimously approved.**

6. Project #1350

Materials Recycling Facility Sale of Existing Recycling Sorting Equipment – Results Update

Director Larscheid indicated there was little interest from anyone to purchase the recycling equipment. Wess Damro, Recycling Manager, stated that 35 haulers, contractors, consultants, communities, etc., were made aware of the sale. Two parties showed interest and looked at the equipment; one from Milwaukee interested only in parts and a paper recycler interested only in the baler. Neither party has made any further contact. The sale was also posted on the Brown County website. Allison Swanson asked if Derek Lord, City of Green Bay, had been contacted regarding any contacts he may have. Damro stated he had not but would follow-up with Mr. Lord. Larscheid stated the two options now are to hire someone to come in and scrap out the equipment or leave to leave the equipment as is for the time being and solicit quotes down the road. Larscheid indicated there may be possibilities for using the baler such as contract baling. The tip floor when converted to a recycling transfer station for single stream will be tight. A total of \$100,000 has been kept back from the equipment replacement fund to use on modifying the single stream recycling facility tip floor. Larscheid stated that at some point the tip floor will need to be expanded but this will most likely occur after operating for six months to get a better feel for how much space is needed. At that it is anticipated the equipment will have been removed. Staff requested comments or opinions. Strenski asked what would be done with the material should the current tip floor not have enough capacity. Larscheid indicated fencing or dumpsters would be used as has been done in the past during equipment failures. Any further updates will be brought before the Board.

7. Project #1353

Recyclables Hauling Bids (non-public works) - Award Update

Director Larscheid stated this is a non-public works bid which does not require County Board approval per Purchasing policy. Larscheid distributed the bid results along with a letter from Brown County Finance. Badgerland has been awarded this contract per Purchasing. The opinion offered by Finance was given to the Board to review. Finance determined that they would not withhold the award although they had some concerns. The bid had two options; 1) base price - Brown County loading the vehicles and the contractor hauling. Flash was the lowest bidder for Option 1; and 2) price per load - contractor loads their own vehicles and hauls. Badgerland Express was the lowest bidder for Option 2. Using Option 2 price per load would be more economical for Brown County as we would not be using a County employee whose base salary per year would be about \$30,000 plus benefits. Therefore, Larscheid stated that the recyclables hauling bid was awarded to Badgerland Express. This is a 3 year contract with two one-year extensions (five year contract). The contract does not coincide with the hauling contracts of Outagamie and Winnebago Counties. A jersey barrier will be installed on the side so the trucks can back into the facility to load the recyclables. The materials will not be baled as the quality of the product would be compromised. Brown County's front end loader will be used by Badgerland and the contract will include insurance language to cover the loader. Brown County will still need an employee to manage the tip floor occasionally during the day for approximately 3 to 4

hours. Human Resource is looking into the option of an HHW Aide filling this position as needed, however, there may be a wage differential. The Board asked if there was concern as to awarding the Solid Waste contract to Badgerland but not the Transfer Station hauling contract. Director Larscheid stated that legal advice would be sought if problems arose and the bid would then be awarded to the second lowest bidder.

8. Brown, Outagamie, Winnebago (BOW) Regional Single Stream MRF Construction & Staffing – Update

Director Larscheid stated the Single Stream Facility is near completion and a tour of the facility will be set up for the Solid Waste Board. The labor provider will be Valley Packaging, who currently provides labor for the Outagamie Recycling Center. A contract is being worked on with Valley Packaging who will provide a number of 17 sorters and 4 lead-type people. Valley Packaging's bid was \$700,000 per year versus NEW Curative's bid of \$1.2 million. The project was approved for \$9.9 million and the current budget is at \$9.6 million. A proposal was made to the counties to have Wess Damro do the materials marketing for the combined single stream. Outagamie County has accepted the proposal and is having their Corporation Counsel draw up a Memorandum of Understanding wherein they will pay for approximately 10% of Damro's wage and fringe benefits and another 5% for the account clerk's wage and fringe benefits. Other ideas on how the counties might be able to consolidate staff is being looked into. On May 20, 2009 the single stream facility will be running at about 50% and by May 26, 2009 at 100%. On May 13, 2009 Outagamie will stop sending materials to Brown County and on May 20, 2009 Winnebago County will stop sending materials to Brown County. NEW Curative has been notified that as of June 30, 2009, our contract will end. Damro is continuing talks with NEW Curative about keeping some staff on for cleaning, etc. A grand opening ribbon cutting ceremony is being planned for the beginning of July. Larscheid will keep the Board informed of any new information as it becomes available. Dantine asked about private haulers compacting materials from recycling dropoff centers. Damro indicated it is preferred that material not be compacted and there is no guarantee it will not go to the landfill if it is compacted too tightly. Damro stated on small loads it is determined on a case-by-case basis and would not be a problem. Larscheid requested Damro follow up on this concern.

9. Director's Report

- *Gas-to-Energy Grand Opening*

Friday, April 24, 2009 a grand opening ceremony was held at the Gas-to-Energy facility with about 52 in attendance. A sheet which was available at the grand opening was distributed to the Board. The site has been in operation for five weeks but is operating below capacity. The technicians and engineers are working on coaxing more gas out of the landfill. It is possible there is oxygen coming into the landfill which would be slowing down the methane projection or the gas may be escaping elsewhere. There are 80 different gas wells at the location. At peak 1.85 megawatts should be produced. Katers mentioned he spoke Rob Cowles who indicated stated he was unaware of the event. Katers suggested information be sent to legislators on the Gas-to-Energy facility.

- *Fuel Surcharge*

The County Board previously passed the fuel surcharge that was negotiated with Badgerland. Doverspike reviewed the decision made by the SWB last month on the fuel surcharge and how the increase was arrived at. The increase amounts to a \$0.20 per ton increase in the Transfer Station tip fee.

10. Legislative Update

Director Larscheid provided information on upcoming legislative issues.

a) Solid Waste Fee Increase

The resolution opposing an increase which was passed by the SWB has been sent to all legislators in Brown County. Wess Damro went to Madison to the hearings and

distributed the resolution. Damro met with Mark Miller, Dave Hansen and staff. This resolution was made available to area municipalities, other counties, AROW, WCSWMA, and SWANA.

b) Electronics Disposal Bill

Wisconsin Senate Bill #107 in the agenda packet is from 2007 and the language in the new bill is similar to this. Director Larscheid indicated he is not sure where this bill is in the process at this time. Damro believed some revisions were being made based on the feedback they received. The bill was introduced by Senator Miller and staff supports this bill. Currently Brown County residents are encouraged to bring electronics to the HHW. If passed, this bill would prohibit Brown County from accepting electronics at the Transfer Station. Eighteen other states have passed similar legislation. Larscheid reviewed the list of items which would be included in this bill. Manufacturers would be required to register with the WDNR indicating they provide a return program. Retailers would only be able to sell from registered manufacturers. Recyclers and collectors must register with the State. The WDNR estimates 80% of households have at least one computer and 99% have at least one television and 85% have two televisions. In 2006 the WDNR estimated there are 3.8 million computers and 7.5 million televisions in the state. Funds collected will be placed in a special fund within the Recycling Renewable Energy segregated fund used to pay for program administrative costs.

c) Oil Filter Disposal Bill

John Katers served on the committee several years ago which was the basis for this bill and it was coordinated through the Department of Commerce. At that time, the progress of recycling oil filters and oil absorbing materials was going to be tracked. Based on survey work done last summer, there has not been a lot of progress. One of the stipulations in the original group was that if certain progress levels were not attained, then the statewide ban would take effect. Katers spoke with the WDNR this morning and it is felt there might be some differences in terms of how to treat oil filters versus how to treat oil absorbents. Rule of thumb is one gallon of oil before it needs to be reported as a spill. Katers believes the bill has been submitted. Discussion ensued on how oil filters are disposed of. Damro noted that HHW has been accepting oil filters for several years.

11. Such Other Matters as are Authorized by Law

The Board asked if there was some reason Sexton sent their TS bids to some Board members. Larscheid indicated he had mentioned this to Dale DeNamur, Purchasing. DeNamur indicated he had no idea why these were sent to some members of the Board.

Jim Rasmussen, who recently suffered a stroke, is still in rehab. Although he is able to speak he still has limited movement on his right side.

12. Adjourn

Motion to adjourn was made by Norb Dantine and seconded by Mike. Unanimously approved.

James Rasmussen, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department